

**MEETING OF LIBRARY BOARD OF DIRECTORS  
SALEM FREE PUBLIC LIBRARY  
MEETING OCTOBER 13, 2015, 6:45 PM**

**PRESENT:** Len Giambra, Mary Ann Casciano, Michelle Guertin, Sharon Sanders, Rachel Gaither

**ABSENT:** Wendy Ortega, Caren Jackson

**GUESTS:** Carl Nawrocki

**CALL TO ORDER** by Len at 6:51 PM

**ADDITIONS TO AGENDA, PUBLIC COMMENTS** None

**GENERAL PROCEEDINGS**

- **Minutes of the meeting of 9/8/15** were reviewed. Michelle moved to approve the minutes and Mary Ann seconded. M/C 4-0. Len abstained. The **minutes of the special meeting of 9/21/15** were approved with a change. Mary Ann moved for the first bullet to read, "...go into executive session for personnel matters..." Sharon seconded. M/C 4-0. Len abstained.
- The **financial report dated 10/13/2015** prepared by Michelle was reviewed by the board. Sharon moved to approve the report and Mary Ann seconded. M/C 4-0. Len abstained. Michelle will check with the town as to the intent of the Urbanik fund.
- **Correspondence** The head librarian received correspondence from George Jackson offering to present findings of the status of the Salem School Efficiency Study including the Board of Education's recommendations. Rachel will contact George to discuss a presentation to the public.
- The **Librarian's Report** was provided by Rachel. The librarian is working on the Word Press Webpage, library report to the state, and staff evaluations. Completed are AV wireless and Wii upgrades, and repairs on glycol valve and boiler room leaks. Rachel presented a technology report including the 5-year computer replacement schedule. The board decided that circulation statistics were not needed every month. Rachel will prep the next circulation report for the December meeting.
- Carl reminded the board about **the Friends of the Library** used book sale Oct 30 - 31.

**OLD BUSINESS** None.

**NEW BUSINESS** None.

**OPEN DISCUSSION** Len reminded the board about the election of new board members in November and election of officers at the December meeting.

**MOTION TO ADJOURN** was made at 8:27 PM by Michelle and seconded by Mary Ann. M/C 4-0. Len abstained.

Respectfully submitted, Sharon Sanders, Recording Secretary

**NEXT REGULAR BOARD MEETING: TUESDAY, 11/10/2015 (6:45 PM)**